

# **BANCROFT ELEMENTARY PFC BOARD MEETING**

## **Bancroft Elementary PFC Minutes**

*November 7, 2011*

The meeting was called to order by Mirko Danilovic at 7:07 p.m.

### **Executive Board Members in Attendance**

Jill Collins, Mirko Danilovic, Sarah Hansell, Leslie Lafredo, Julia Moreland, Christy Paloutzian, Linda Schuler

### **Others Present**

JoAnn Cooper, Barbara Donovan, Kim Friedman, Betsy Haberman, Gina Haynes, Alisa McCormick

### **President's Report**

Mirko welcomed everyone to the meeting.

### **PEAK Education**

Alisa McCormick from the PEAK education gave an update on the activities to benefit the Walnut Creek Schools. The biggest event of the year – the Turkey Trot – is coming up soon. Walnut Creek Sports and Fitness has been hosting it for over 19 years. We need around 50-80 volunteers, around eight volunteers from Bancroft should be there. We have two volunteers from Bancroft currently. You can register on the PEAK foundation site or the Walnut Creek Sports and Fitness website.

PEAK also gave Bancroft gift certificates to Math-nasium for two students to attend classes for a month for free.

### **Treasurer's Report**

Leslie reviewed the updated budget. The Walk-a-thon fundraiser did well; some revenues and expenses continue to be submitted. Fall Fest also appears to have done well, there may have been a small profit, but the Fall Fest isn't classified as a fundraiser. There's also some housekeeping:

- Leslie is still working with Principal Schuler to resolve the issues at the district level.
- Leslie noted that there's over \$4,200 in un-cashed checks. \$2,000 was from checks written prior to 2005. She would like to propose that we cancel these extremely old checks (2005 and older). All PFC members present agreed.
- Leslie asked for clarification about See's Candies and Entertainment Books. Principal Schuler explained those are fundraisers for the current fourth grade that is going to next year's fifth grade Outdoor Ed. Leslie also needs information about the food sales and potentially the pumpkin sales from the Fall Fest since that should also be for next year's fifth grade Outdoor Ed. Kim will follow-up on the Fall Fest items.
- Outdoor Ed scholarships for this year currently total \$1,079. But it hasn't been finalized yet (some funds might be coming in to supplement, and more families may have a need).
- Directories are in – Leslie asked Mirko to consider adding a note in his Tracks letter for November.
- Marquee letters are in – they were only \$140.
- Auction expenses and income should be run through the Bancroft PFC.
- Computer technology plan – in the current budget we've allocated more money this year to address technology areas. Mrs. Haberman is the technology lead for the staff so Principal Schuler and she will meet this month to discuss how to start putting together a plan. It was agreed that there would be a tentative plan by the February PFC Meeting.
- Committee leads – if you have expenses that you want to cover on your own, please still submit the expenses you are covering and then you can reimburse Bancroft PFC (that way we can track the entire expense of a program, including what you covered on your own).

### **Principal's Report**

- Fifth graders – exploring New Horizons School for the Outdoor Education next week, providing \$1,079 assistance to families so all families could attend. Principal Schuler has also requested tuition assistance from New Horizons. There are additional expenses – transportation, compensation time for teachers for the overnight, substitutes for

grades for 4/5 graders. We'll also need a substitute for any fifth graders who decide not to go. This year's fourth graders are already raising money for next year's outdoor ed.

- New progress reports (used to be call report cards) will be used starting this year. Principal Schuler and teachers will be sending out numerous forms of communications for parents to understand better how to read the information. The progress reports are much more streamlined and are more aligned to what's being taught at that time in the school year. Staff are taking days to learn how to best use the forms.
- Solar team met last week and presented information about impact to parking, drop off, carpooling. Once we have a definite start date, Principal Schuler will do school assemblies to educate the students on how it will work. Students generally will need to move quickly to their pickup areas after dismissal times. Staff parking lot will stay as currently established. The solar panel company will be here for the first 4-5 days. Kim suggested that maybe we find a way to pay people to manage the kids during drop off and pick up. Principal Schuler is going to look into it.
- Conferences begin December 5 and end December 16. Classes will have early dismissal times.
- Walk-a-thon, Fall Fest and Book Fair went well. Thanks so much to all the volunteers who helped make that successful.
- Our district has been classified to be "in program improvement". Some high risk groups did not meet all the targets so some funding will be especially dedicated to address those issues.
- Tomorrow night the MDUSD will decide if they will move ahead with the Clayton Valley Charter School. Principal Schuler is very supportive of charter schools, but feels that the timing of this proposal is not good. Right now, in the middle of the budget crisis (and the very real possibility of more budget cuts in the winter), MDUSD will be obligated to cover the additional expenses of the charter school.
- There will be non-student (furlough) days this year – they are listed on the calendar at the MDUSD site.

### **Faculty Reports**

For Kindergarten/First Grade/Second Grade: In the interest of time, Mrs. Haberman stated that parents are already in the loop about what's happening in the classrooms.

For Third/Fourth/Fifth Grades: Mrs. Donovan said that things went very well on the Writer's Celebration day. And that they are getting ready for the Outdoor Education program.

### **Other Reports**

#### **Walk-A-Thon**

Jill said it looks like the net income from the Walk-A-Thon fundraiser will end up around \$2,000 higher than expected. She is going to do some research on how the extra money could be spent to benefit the school (likely on recess equipment). In regards to walk-to-school day, over 71% of students walked to school that day and the school got money for participating. Panera was very nice about offering coffee to parents, and using the Countrywood shopping mall also worked well.

#### **Fresh & Easy Fundraiser**

Sarah presented an update on the fundraiser. Bancroft gets \$1 for every \$20 spent. There will also be a shopping night on December 1<sup>st</sup>. They need volunteers for 4-8 p.m. Sports Basement and Mike's Pizza will also give you 10% discount on purchases made during that time as well.

### **Action Items:**

#### **Minutes of the October 2011 PFC Minutes**

Principal Schuler made a motion to adopt October minutes as presented. Christy seconded. Motion passed unanimously.

#### **Next Meeting**

Next PFC meeting is expected to be on December 5, 2011.

Motion to adjourn by Mirko. Motion seconded. Motion passed unanimously.