

CONCORD HIGH SCHOOL REGISTRATION INFORMATION

Welcome to Concord High School! I am Jane Kwiatkowski, Registrar at Concord High. Below you will find info for Registration for the 2012-13 school year.

ALL enrollments are determined by your HOME ADDRESS. Please go to the MDUSD website, www.mdusd.org; go to the "Choose a Task" area, and click on the drop down menu; select "How do I find the School my child will attend?" and follow the instructions from there. If your address is in the Concord High attendance area, please read below to find the list of mandatory documents you will need for an appointment. Once you have your documents, call 925-682-8000, ext. 3311 for an appointment. Registration is by appointment only at this time.

INTRADISTRICT TRANSFER INFORMATION

MDUSD is mailing acceptance and denial letters starting May 17, 2012. **IF you receive an acceptance letter**, you need to bring it and your incoming student to one of the three Intra Enrollment dates listed below – this is **MANDATORY** to secure a spot at CHS for your student! Be prepared to show the letter and complete some paperwork and a course card.

Tuesday, May 22nd, 3:30pm-4:30pm

Thursday, May 24th, 3:30pm-4:30pm

Tuesday, May 29th, 3:30pm-4:30pm

Come to the Multi-Use Room. PLEASE do not call. Intra Enrollment will only be done on the three days above.

**ADDRESS VERIFICATION IS MANDATORY FOR ALL ENROLLMENTS:
The following is a list of the only acceptable documents for this verification:**

1. Parent's/Guardian's current, valid photo ID driver's license, CA ID card or current passport, with photo
PLUS
2. If you own your home, current property tax bill (2012-13); or, if you lease, current lease/rental agreement
PLUS
3. Current, validated (NOT a bill), vehicle registration, with current address

A current payroll stub, with your current home address, a current voter registration card (2012) or your 2012 filed Federal or State tax return, showing your home address, can be substituted for #2, above. Utility bills, phone bills, bank statements are **NOT** acceptable, at all.

In addition, if this is a brand new enrollment (not an Intradistrict transfer) you need to provide the following Student Documents, at the time of the appointment:

1. Birth Certificate
2. Immunization Record, showing all shots and all dates of shots
3. Current, unofficial transcript (if the student is already in high school) & drop form from the last school. This is MANDATORY and the **parent** MUST provide it for us to properly create a schedule.
4. If student has an IEP or 504, please bring the most recent copy
5. Most recent report card
6. STAR test results; most recent you received, if available

Please remember ALL regular (non-Intra) registrations are by APPOINTMENT ONLY; please call to schedule: 925-682-8000, ext. 3311. I will get back to you as soon as possible. Thank you.
Jane Kwiatkowski, Registrar