

FORM A-1: CLEARING ACCOUNT TRANSFER

NOTE: Make checks payable to *Mt. Diablo Unified School District* and send to Budget & Fiscal Services, Dent Center, with this form.

MT. DIABLO UNIFIED SCHOOL DISTRICT

TO: *Budget & Fiscal Services*

Money collected at *Olympic High School* for the period of _____ to _____.

Site Budget to be Increased

	<u>Org Key</u>			<u>Object</u>	<u>Amount</u> (Whole dollars only)
Art.....	462	0803	10	. 4300	_____
Business Education.....	462	0880	10	. 4300	_____
Crafts	462	0804	10	. 4300	_____
English.....	462	0806	10	. 4300	_____
Foreign Language.....	462	0809	10	. 4300	_____
Graphics	462	0894	10	. 4300	_____
Home Economics	462	0885	10	. 4300	_____
Instructional Supplies (student use).....	462	0800	10	. 4300	_____
Journalism/Publications.....	462	0808	10	. 4300	_____
Library – Books/Fines	462	2130	37	. 4210	_____
Library – Supplies (instructional or operating)	462	2130	37	. 4300	_____
Mathematics	462	0812	10	. 4300	_____
Media Center – Supplies (instructional or operating)	462	2125	37	. 4300	_____
Office Supplies (administrative use).....	462	2210	39	. 4300	_____
PSAT Testing	462	0844	10	. 5890	_____
Science	462	0830	10	. 4300	_____
Social Studies	462	0835	10	. 4300	_____
Telephone	462	5275	39	. 5599	_____
Vending Machines (sanitary)	462	5260	39	. 4300	_____

Other Budgets to Increase

Please note: you cannot add money to state and federal grants (program codes 3000-3599, 3700-3899, and 4600-4699).

(please indicate program)

(please complete the code)

Textbooks	462	— — — —	10	. 4110	_____
Other Books.....	462	— — — —	10	. 4210	_____
_____	462	— — — —	— — — —	. — — — —	_____
_____	462	— — — —	— — — —	. — — — —	_____

Miscellaneous Income

(please indicate program)

(please complete the code)

Gate Receipts.....	462	3900	80	. 8699	_____
_____	462	— — — —	— — — —	. — — — —	_____
_____	462	— — — —	— — — —	. — — — —	_____

Total Dollars Transferred: \$ _____*

*Transfer the funds to the district in whole dollars; for example, \$189, **not** \$189.85.

Principal's Signature _____

Date _____